



# West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Registered Office: Vidyut Bhavan, Bidhannagar, Block-DJ, Sector-II, Kolkata-700 091

CIN: U40109WB2007SGC113473, website: [www.wbsedcl.in](http://www.wbsedcl.in)

Office Order No: 2510

Dated- 28-08-2025

In partial modification of O.O-2220, dated- 22.02.2023 related to Schedule of Delegation of Power and in order to ensure proper scrutiny of negotiated rates in respect of works/supply/service/construction/consultancy up to ₹20 Crore under Hydel Projects, PPSP and other units of the Generation Wing, Clause under SL. No 45 of DOP shall be read as follows.

SL No	Nature of Power	Delegation / Remarks	
45	Power to negotiate terms including price and completion time	<p>i. Award Approving Authority</p> <p>ii. CMD in case of Award Approving Authority is Board of Directors or Board Committee or CMD</p>	<p>Negotiation, if necessary, shall be carried out under Exceptional Circumstances [such as natural calamities and emergencies or there was no bid in respect to repeated tenders or where only one supplier has been licensed (proprietary item) by tender Committee in respect of goods sought to be procured], as per guidelines of the Company and as per CVC guidelines after due approval obtained from the Competent Authority. However, price negotiation may be considered through the following committee as mentioned below upon the following involvement:-</p> <p>i. <b>Upto ₹ 3 Crore</b> – Tender Committee headed by Additional Chief Engineer. If Additional Chief Engineer is not member of the Tender Committee, the respective Additional Chief Engineer should be subsequently included as Head of the Committee for negotiation purpose.</p> <p>ii. <b>Above ₹ 3 Crore and upto ₹ 5 Crore</b> – Tender Committee headed by Chief Engineer. If Chief Engineer is not member of the Tender Committee, the respective Chief Engineer should be subsequently incorporated as Head of the Committee for negotiation purpose.</p>

			<p>iii. <b>Above ₹ 5 Crore and upto ₹ 20 Corer</b> – Concerned Director should be incorporated to act as Head of the Committee consisting of other members of the tender Committee including Chief Engineer in case of any price negotiation.</p> <p>iv. <b>Above ₹ 20 Crore</b> - A Committee consisting of at least three Directors including the member of the concerned Tender Committee &amp; concerned Chief Engineer/Additional Chief Engineer may be formed for price negotiation.</p> <p>v. <b>For works/supply/service/construction/consultancy for value upto ₹ 20 Crore in respect of OEM/OES and specialized expert agencies of Hydel Project, PPSP and other units under Generation Wing</b> - For negotiation of price, the Additional Chief Engineer (P&amp;C) and the AGM (F&amp;A), Corporate Finance, shall be included in the negotiation committee.</p>
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This is as per the resolution taken in the **133rd Meeting** of the Board of Directors, held on 12.08.2025.

This order takes immediate effect.

  
(A. R. Latua)  
Director (HR)  
WBSEDCL

**Distribution:**

1. Director (R&T)/ Director (HR) /Director (Dist)/Director (Fin)/ Director (Projects)/Director (Generation),WBSSEDCL
2. Adviser(S&V),WBSSEDCL
3. Adviser(S&V), WBSSEDCL
4. Executive Director: (Distribution)/ (Projects)/(Commercial),WBSSEDCL.
5. Officer on Special Duty, WBSSEDCL.
6. Chief Engineer: Dist.North/ Dist.South. WBSSEDCL
7. ChiefEngineer:P&E/Projects-I/Project-II/Project-III/Project-IV/Commercial/Hydel/  
EMD/PTP/SafetyRegulation/CRM/P&C/DTD/PIDD/PPSP/PSPD/Turga/R&EM/SPGD/S&LP/Hydel./Communicatio/  
Corp.Monitoring,WBSSEDCL
8. Chief Engineer (IT),WBSSEDCL- **with request for uploading this Circular in the Website of the Company**
9. Chief Engineer & Project Manager, PPSP HQ, WBSSEDCL
10. General Manager:(HR&A): Corp./T&D and PM/Planning, WBSSEDCL.
11. General Manager(F&A): Corp.Planning/IA/Operation, WBSSEDCL.
12. Company Secretary, WBSSEDCL.
13. Chief Vigilance Officer, WBSSEDCL.
14. Chief Medical Officer, WBSSEDCL.
15. Chief Security Officer, WBSSEDCL.
16. Chief Land Officer, Land Acquisition Cell, WBSSEDCL.
17. Advisor, Liaison Office, New Delhi, WBSSEDCL.
18. Project Manager, PPSP Site/RHP/TCFHP/TPSP/JHP, WBSSEDCL.
19. Addl. Chief Engineer, S&LP/DSM Cell, WBSSEDCL
20. Addl. Genl. Manager (HR&A):SSC/CLM/Corp./ES&ER-1/Dist./Legal/Vigilance/ES&ER-II/PTP/PSPD/Common  
Service Cell/HCM Core Team/HRDD/Project-II/Land Acquisition/Board Cell,WBSSEDCL.
21. Addl. Genl. Manager (F&A): Corp.-Finance/B&A/MIS-ESTB/Indirect Tax Cell/ Terminal Claims Hydel/Dist./Project-  
IV/ P&C/ Internal Audit/Project-II/ IT, WBSSEDCL
22. Sr. Manager (F&A)/(HR&A), Indirect Taxes/ Budget/ Estb. Corp/ CMC/ EMD, WBSSEDCL
23. Project Manager, PPSP Site/RHP/TCFHP/TPSP/JHP, WBSSEDCL
24. **Zonal Manager:** Kolkata/Burdwan/Midnapur/ Berhampur/ Malda/Siliguri Zone, WBSSEDCL.
25. **Project Manager:** Siliguri/ Raiganj/ Berhampore/Barasat/ Burdwan/ Jalpaiguri/ Coochbehar/ Malda/ Balurghat/  
Murshidabad/ Nadia/ West Midnapur/ East Midnapur/ Bankura Baruipur/ Howrah- Hooghly/Suri/RE  
Project,WBSSEDCL.
26. **Regional Manager :** North 24-Parganas/ South 24-Parganas/ Bidhannagar /Howrah /Hooghly/ Purba Bardhaman/  
PaschimBardhaman/ Birbhum/ Purba Medinipur/ Paschim Medinipur/ Jhargram/Bankura/ Purulia/ Nadia/  
Murshidabad/ Malda/ Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/ Darjeeling/Kalimpong/ Alipurduar/ Coochbehar  
Region, WBSSEDCL.
27. **Divisional Manager:** Behala/ Baruipur/Garia/ Diamond Harbour/ Canning/ Bidhannagar-I/Bidhannagar-II/ Howrah-I/  
Howrah-II/Uluberia/Barrackpore/ Naihati/ Barasat/ Basirhat/ Habra/ Bongoan/ Serampore/ Singur-Haripal/  
Tarakeswar Arambag/ Chandannagar/ Mogra/ Kalna/ Katwa/ Memari/ Burdwan North/ Burdwan South/ Durgapur/  
Asansol/ Suri/ Rampurhat/ Bolpur/ Tamluk/ Contai/ Haldia/ Ghatal/ Midnapur/ Kharagpur/Bankura/ Bishnupur/  
Purulia/ Raghunathpur/ Kalyani/ Krishnagar/ Tehatta/ Berhampur/ Kandi/ Raghunathganj/  
Malda/Gajol/Chanchol/Jalpaiguri/ Domkal/ Jiaganj/ Alipurduar/ Coochbehar/ Darjeeling/ Siliguri Town/ Siliguri  
Suburbon/ Kurseong/ Islampur/ Kalimpong/ Mal/ Mathabhanga/ Belda/ Egra/ Jhargram/ Khatra/ Nakashipara/  
Kakdwip/ Bhangar/ New Town/ Balurghat/ Buniadpur/Islampur/Raiganj/Ranaghat Division, WBSSEDCL. **They are  
requested to circulated the same to the Station Manager under their respective jurisdiction .**
28. Sr. P.S. to Chairman and Managing Director/Director (R&T)/ Director (HR) /Director (Dist)/Director (Fin)/ Director  
(Projects)/Director (Generation)/ ED(Distribution)/(Commercial)/(Projects), WBSSEDCL.